



OVERVIEW

Start at <http://arapahoelibraries.org> and click the "Research & Databases" tab. The databases are listed in alphabetical order, so scroll down to locate and access the following five resources:

Ancestry Library Edition *Biographies in Context* *HeritageQuest Online*
Colorado Historic Newspapers Collection *Newspaper Source Plus*

DATABASES

Ancestry Library Edition

Accessible only for in-library use. May download findings to removable media such as a USB flash drive.

AncestryPlus Library Edition provides access to billions of names and thousands of worldwide databases containing primary source documents and images and a variety of genealogical research features, with new databases added daily. Collections include the following record types: census; vital and church; military; biography and history; court, land and probate; immigration; directories; periodicals and newspapers; compiled genealogies; and reference.

Search Options:

Home Tab – Basic search is the default view, limited options, use other search options for better results

Search Tab – Searching by location (country, state or county) and historical record categories

Search Tab Drop Down – Searching by the card catalog or selected broad record categories

Card Catalog – Locate databases or image collections by searching for title or keywords

Advanced Search – Accessible via link on home tab, ability to add life events, family members, and restrict results

How does the Library Edition differ from a personal subscription to Ancestry.com (U.S. Explorer or World Explorer)?

The institutional version does not contain individual functionality such as personal family trees, collaboration tools such as message boards and member directory, and the Ancestry.com store. The Library Edition does contain databases from both the U.S. and World Explorer subscriptions; however, the following select databases are not included in the Library Edition: Historical Newspaper Collection, Family and Local History Collection, Periodical Source Index (PERSI), Filby's Passenger and Immigration Lists Index (PLI), Biography & Genealogy Master Index (BGMI), Freedman's Bank Records.

HeritageQuest Online

Accessible for both in-library or home use (login using Estes Valley Library card # without the slash "/")

Collections include:

Census: The complete set of US Federal Census images from 1790-1930, including name indexes for many years.

Books: Information on people and places described in over 28,000 family and local histories.

PERSI: Information on people and places from this index of over 2.3 million genealogy and local history articles.

Revolutionary War: Selected records of Revolutionary War Era Pension & Bounty-Land Warrant Application Files.

Freedman's Bank: Information on people in Freedman's Bank (1865-1874), founded to serve African Americans.

U.S. Serial Set: Memorials, Petitions, and Private Relief Actions of the U.S. Congress in the LexisNexis U.S. Serial Set.

Learning Center has access to training videos on a variety of topics, many provided by FamilySearch.org

Help menu contains dynamic help specific to the page you are viewing, including search tips.

The Census Book by William Dollarhide - An excellent census reference book that can be located by clicking the "Help with the Federal Census" link while viewing census search results. This book can be downloaded in its entirety as a PDF file.

ONLINE GUIDES

ProQuest is the provider of Ancestry Library Edition and HeritageQuest Online. ProQuest has posted several downloadable PDF files online that may provide further learning and practice. Please note that the customer service contact information listed on these guides is intended for institution account holders and library personnel, not individual users.

Product Tour: Ancestry Library Edition

http://www.proquest.com/assets/downloads/products/ale_product_tour.pdf

Provides instruction on using ranked searches, "exact matches only" searches, advanced searches, collection/databases search, browsing, and searching using wildcards.

Database Guide: HeritageQuest Online

http://www.proquest.com/assets/downloads/products/hqo_db_guide.pdf

Provides tips for searching each of the six database collections, as options vary for each. Provides a listing of the search operators that can be used, as well as example syntax for how to type a search phrase.

Sample Searches: HeritageQuest Online

http://www.proquest.com/assets/downloads/products/hqo_sample_searches.pdf

If you enjoyed the hands-on searching exercises in today's workshop, you may practice with some additional search examples provided by ProQuest.

ONLINE VIDEOS

YouTube Training Video Clips on Using Ancestry.com

By ProQuest <http://www.youtube.com/watch?v=DwsLDtI95jM>

Ancestry.com Channel <http://www.youtube.com/user/AncestryCom>

YouTube Training Video Clips on Using HeritageQuest Online

By ProQuest <http://www.youtube.com/playlist?list=PL1ABCB965B36DC3C5&feature=viewall>

OTHER TOOLS

Windows Snipping Tool – used to capture and print or save a region of the computer screen, such as an image being viewed. Access it by clicking the computer's Start or Windows menu, then selecting All Programs, Accessories, Snipping Tool.